

**Canadian Association for Health Humanities Annual General Meeting**  
**Assemblée générale annuelle de l'Association canadienne des sciences humaines**  
**en santé**

**16 April/Avril 2021, 13h00-14h30 (NDT/HAT)**

*Held By/Par Zoom (virtual/virtuelle)*

*Minutes/Procès-verbal*

**1. Call to Order & Welcome**

- a. *Tom Rosenal, CAHH President*, welcomed attendees and formally opened the meeting.

**2. Establishment of Quorum**

- a. *Tom Rosenal, CAHH President*, established a quorum of members present to begin the business of the meeting. Quorum was established at 13h03 (NDT).

**3. Comments and Introductions**

- a. *Sarah de Leeuw, CAHH Vice-President* briefly reviewed procedures for the AGM, including Robert's Rules of Order. She invited members to be active participants, reviewed protocols for moderating questions and comments from the virtual floor, and provided an overview of how voting would work given the virtual set-up. Specifically, only nays would be acknowledged; otherwise, non-responses were to be considered as affirmative unless otherwise qualified. She also acknowledged the traditional territories that all participants were located upon.

**4. Approval of Agenda**

- a. The AGM agenda was moved for approval by member *Bernice Fonseca* and seconded by member *Wendy Stewart*. No corrections were required, and no amendments were offered. The agenda was unanimously approved as presented.

**5. President's Report**

- a. *Tom Rosenal, CAHH President*, provided an overview of the activities and work of the Executive and CAHH/ACSHS as a whole since the previous Special General Meeting in held virtually in October 2020. This information is contained separately in the President's Report.

The President's Report was moved for approval by member *Barbara Sibbald* and seconded by member *Ebru Ustundag*. There was no further discussion from the floor, and the report was accepted as presented.

## 6. Financial Reports

- a. *Ayelet Kuper, CAHH Treasurer*, provided CAHH's overall financial statement through 31 December 2020. The budget was also presented using conservative estimates, and the organization continues to be in strong financial health. The organizations commitments to Creating Space and to supporting three issues of Ars Medica were re-iterated, and interest remains from Associated Medical Services in supporting CAHH's work going forward.

The Overall Financial Statement and Report was moved for approval by member *Bernice Fonseka* and seconded by president *Tom Rosenal*. There was no further discussion from the floor, and the Overall Financial Statement and Report was accepted as presented.

## 7. Auditor's Report

- a. *Ayelet Kuper, CAHH Treasurer*, then presented the Auditor's Report. Formal findings indicated that no problems were encountered, no unusual transactions were identified, and no overall concerns were found by the auditor.

The Auditor's Report was moved for approval by members *Graham McCaffrey* and seconded by member *Bernice Fonseka*. There was no further discussion from the floor, and the Auditor's Report was accepted as presented.

## 8. Appointment of Auditor for Ensuing Year

- a. *Ayelet Kuper, CAHH Treasurer*, then provided an overview of the proposed auditor for the following year, Ouseley Hanvey Clipsham Deep LLP (the same as the previous year).

The Motion to Appoint Auditor for the Ensuing Year was moved by member *Tinu Ruparell* and seconded by member *Suze Berkhout*. There was no further discussion from the floor, and the motion was accepted as presented.

## 9. Secretary/Communications Officer Report

- a. *Brett Schrewe, CAHH Secretary*, provided an overview of membership numbers, followed by a discussion of the website and social media activities. This information is contained separately within the Secretary's Report.

The Secretary/Communications Officer Report was moved for approval by members *Barbara Sibbald* and seconded by member *Bernice Fonseka*. There was no further discussion from the floor, and the report was accepted as presented.

## 10. Advisory Council Reports

- a. Advisory Council members *Alan Blum, Bernice Fonseka, Rehana Hirji, Tinu Ruparell, and Ebru Ustundag* spoke to the activities each has been involved with since the last pdate at the SGM.

*Tinu Ruparell (The Arts and Humanities, Including Academics Representative)* gave a brief update of organizing activities he is leading locally and expressed his enthusiasm and gratitude for participating as a member of the Council.

*Ebru Ustundag (outgoing Public Representative)* has been involved in improving communications and making the website more interactive. She has been active in helping to monitor the organization's Twitter account, listserv, and website. She invited members to send health humanities-related info along to the organization as they saw fit.

*Bernice Fonseka (outgoing Clinical Professions Student or Resident Representative)* described her work in updating the Humanities, Arts, and Medicine database with the goal of growing it further and curating Canadian-focused content. She acknowledged the role that member *Monica Kidd* played in first creating it. She noted that the database should be online and available in the near future, members are encouraged to submit content, and those interested in participating in a curatorial role are welcome to declare their interest.

*Rehana Hirji (outgoing Clinical Professions Representative)* spoke about her positive experience as a member of the Council and described her efforts in developing a lay of the landscape of health humanities across Canada, identifying different stakeholders and resources. She has built on previous work with the focus upon making activities and opportunities that are available in medical schools the first area for development, with the goal of including other faculties in the future. She acknowledged the support of member *Nicole Schafenacker* in helping develop this mapping resource and noted that it should be available on the CAHH website in the near-future.

*Alan Blum (International Health Humanities Representative)* offered his thanks to all colleagues and noted he was attempting to leverage his social networks in order to promote CAHH membership and participation to American colleagues and audiences.

The *Advisory Council* reports were moved for approval by secretary *Brett Schrewe* and seconded by member *Adam Hoverman*. There was no further discussion from the floor, and the reports were accepted as presented.

## 11. Election of Vacant Executive and Advisory Council Positions

- a. *Sarah de Leeuw, CAHH Vice-President*, led the presentation and election for available positions. The executive and Advisory Council candidates were presented by category. Nominees were invited to present their intention to stand and their statement of interest. For *Vice-President*, member *Savita Rani* was absent due to a prior commitment but was presented by president *Tom Rosenal*. No other candidates put themselves forward, and *Savita Rani* was acclaimed as *Vice-President* on the Executive.

For *Treasurer*, member *Ebru Ustundag* presented her candidacy. No other candidates put themselves forward, and *Ebru Ustundag* was acclaimed as *Treasurer* on the Executive.

For *Secretary-Communications Officer*, member *Tracy Moniz* presented her candidacy. No other candidates put themselves forward, and *Tracy Moniz* was acclaimed as *Secretary-Communications Officer* on the Executive.

For *Clinical Professions Student or Resident Representative*, member *Maryam Golafshani* presented her candidacy. No other candidates put themselves forward, and *Maryam Golafshani* was acclaimed as *Clinical Professions Student or Resident Representative* on the Advisory Council.

For *Clinical Professions Representative*, member *Graham McCaffrey* presented his candidacy. No other candidates put themselves forward, and *Graham McCaffrey* was acclaimed as *Clinical Professions Representative* on the Advisory Council.

For *Public Representative*, member *Jen Sebring* presented their candidacy. No other candidates put themselves forward, and *Jen Sebring* was acclaimed as *Public Representative* on the Advisory Council.

## 12. Closing of Annual General Meeting

- a. *Tom Rosenal, CAHH President*, thanked attendees for their time and efforts on behalf of the organization. He then proposed closing the Annual General Meeting. The motion to Adjourn this CAHH/ACSHS Annual General Meeting was moved by member *Bernice Fonseka*. There was no further discussion from the floor, the motion was passed, and the AGM was officially adjourned at 14h35 (NDT). COVID-19 effects notwithstanding, the next Annual General Meeting is slated to be held in-person in April 2022 in Calgary, Alberta.